



Ref no: Pul-Med/AIIMS/Project/Walk in interview/2024/

Date: 26.09. 2024

**ADVERTISEMENT FOR WALK IN INTERVIEW FOR THE POST OF
RESEARCH CO-ORDINATOR ON CONTRACTUAL BASIS IN
DEPARTMENT OF PULMONARY MEDICINE, AIIMS, RAIPUR,
CHHATTISGARH-492099**

1. Name of Project-

Role of serum KL-6, SP-D and CCL-18 in predicting disease progression in systemic Sclerosis Interstitial Lung Disease.

2. Date of Interview: - 7th October 2024 Time: - 12 Noon
(Candidates are requested to reach the venue by 11:00 am for scrutiny of documents)

3. Place of Interview: - Department of Pulmonary Medicine
Gate no-04, Block-D (1st floor)
Room no-105(Academic Zone)
AIIMS, Raipur-492099(C.G)

4. General Information to the Candidate:

- Shortlisted candidate should bring self-attested photocopies of eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with council (if applicable) and other relevant testimonials at the time of interview.
- All information / updates pertaining to this advertisement including result, joining etc will be displayed on the AIIMS, Raipur website which is www.aiimsraipur.edu.in
- No individual intimation will be sent by the AIIMS Raipur to applicants. It will be the responsibility of applicants to keep the developments by visiting institute website.
- No TA/DA will be paid for attending interview.
- Any attempt to unduly influence the selection process will lead to automatic disqualification of the applicant
- Please note the details of requirement for eligibility and details of salary before applying for the post in detail.



All India Institute of Medical Sciences, Raipur (Chhattisgarh)
Tatibandh, GE Road, Raipur-492 099 (C.G.)
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5. Details of the requirement for eligibility:-

S. No	Title	Description
1	Projects	Role of serum KL-6, SP-D and CCL-18 in predicting disease progression in systemic Sclerosis Interstitial Lung Disease.
1	Post Name	Project Co-ordinator
2	Tenure	12 Months
3	Requirement	1 (ONE)
4	Nature of Post	Contractual
5	Salary	12,000 /- per month (consolidated)
6	Educational Qualification	Essential: 1. Bachelor's degree in Life Science/Social Work/Public Health/Nursing. OR 2. Diploma/Degree in Clinical Research
7	Skill & competence	Essential: 1. Experience of online database management software's like REDcap/Octalsoft/Accelaint 2. Knowledge of Microsoft Excel, word, power point and internet programmes. 3. Good clinical practice certificate 4. Good analytical, negotiation, communication (oral and written) skills Desired: Well versed in local language (HINDI) and English (oral and written)
8	Maximum Age	35 years



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6. Job Description: Research Co-ordinator- 1 (One)

Research Co-Ordinator post will be an essential team member of the Intramural funded above Research projects at AIIMS, Raipur site. Responsibilities of the Project coordinator shall include implementation of the research protocol for the site i.e., recruiting research subjects, conducting in-depth interviews and qualitative data coding, maintaining follow up:

Records and data entering for the trial purpose. Research Co-Ordinator shall report to the Principal Investigator of above Study at, Dept. of Pulmonary Medicine, AIIMS, Raipur, and shall be responsible for-

1. Obtaining a written consent from each Participant or from their legally acceptable representative participating in the Study as specified in the protocol and as required by the Applicable Laws prior to enrolling a participant into the Study and shall further ensure that all participants or their legally acceptable representative understand the latest information sheet and consent form approved by the Institutional review board.
2. Obtaining an audio-visual informed consent process for all vulnerable participants in addition to the written consent. Such audio-visual recording and related documentation must be preserved adhering to the principles of confidentiality by the Investigator.
3. Obtaining and maintaining approvals or communications from the Sponsor, IEC and to provide support in documentation / developing progress reports and SAE (serious adverse event) reporting, as required from time to time; and to help in facilitating coordination between Account section/office, finance department/research cell/Director's cell of AIIMS for smooth and timely functioning.
4. Ensuring the protection of the rights, safety and well-being of Participants, and the scientific integrity of the Study; Understanding and strictly adhering to all requirements of the Protocol and the clinical trial agreement between investigator, institute and sponsor; Maintaining updated and accurate records pertaining to the Study.
5. He/She will be required to act in accordance with proper professional attitude in order to make the smooth conductance of the clinical study at AIIMS, Raipur. All such obligations may exist from time to time.

6. Details of Salary

Since the above stated project is an Intramural funded one, remuneration to the institute by the sponsor will be done on the basis of number of participants recruited by the department. Salary to the Research coordinator will be paid only through the remuneration received by the institute. Due to the uncertainties involved in the eligible patient selection and recruitment, there could be significant delay in the payment process and it may happen to be paid in the form of arrears throughout the tenure.

7. **Terms and Conditions:**

It is candidate's responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfill essential eligibility criteria.

Tenure: The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or Permanent absorption in AIIMS Raipur for continued contractual appointment. Candidates have no right to claim permanent employment based on this job.

Expiry of Contract: The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

Accommodation: No hostel or any other accommodation will be provided by the Institute.

Leave Rules:

Candidate will be entitled to have 12 days leave (Including medical and casual Leave) in a calendar year on pro-rata basis leave encashment and carryover of leave for tenure will be not being admissible.

Other Terms and Contracts:

The candidate who is already in government services shall submit "No Objection Certificate" from the present employer at the time of interview.

Canvassing of any kind will lead to disqualification.

He/ She is expected to confirm to the rules of conduct and discipline as applicable to the institute employees.

The decision of the competent authority regarding the selection of the candidate will be final and no representation should will be entertained in the regard.

The candidate should not have been convicted by any court of law.

In case of any information given or declaration by the candidate is found to be false of if the candidate has willfully suppressed any material information relevant to his appointment , he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.

Dr. Dibakar Sahu
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Department of Pulmonary Medicine, AIIMS Raipur